

Learning Resources/Library Committee Meeting

Agenda

Friday, April 4, 2025

10:00 a.m.

Online Meeting

The Committee will review/discuss the following topics:

- I. Update on Library Staffing
- II. Student and Faculty Surveys: in progress and posted online
- III. Promotional Initiatives
- IV. Learning Spaces and Resources Update for Wright Library and Skills Training Center  
Library

Minutes: Learning Resources/Library Committee Meeting  
Friday, April 4, 2025  
10:00 AM  
Online Meeting

- I. Approval of Minutes from October 11, 2024 Meeting.
  - A. The Chair noted that the minutes had been approved electronically by a quorum of 7 members.
  
- II. Staffing Update.
  - A. Marian stated that the library had just hired a new assistant to work Saturdays from 9:00 AM to 2:00 PM.
    1. Alondra Vigil replaced Emily Harmon who resigned prior to Spring Break.
    2. Alondra is currently enrolled in VC's Licensed Vocational Nursing program. She plans to transition to the ADN program upon completion of her LVN.
  
- III. Library Surveys
  - A. The Chair noted that the library surveys students and faculty in the spring.
  - B. Student surveys are posted online and scheduled to close on Thursday, April 10<sup>th</sup>.
    1. The library has promoted the survey through flyers, Canvas announcements, email, and Facebook.
    2. As of Thursday, April 3<sup>rd</sup>, the library had received 25 responses from Vernon Campus students, 20 from CCC, 11 from STC, and 7 responses each from online and dual credit students.
  - C. Faculty surveys close on April 24<sup>th</sup>.
  
- IV. SACSCOC Update
  - A. Marian noted that results received for the Fifth Year Report were very successful for the standards as well as the QEP Impact Report.
  - B. The Chair reminded the committee that library services were included under Core Requirement 12.1 which addressed Student Support Services.
  - C. When proving compliance, the College needed to address how programs are delivered, how off-campus students are served, and how the institution ensures services are adequate for the needs of students and faculty.
  
- V. Learning Spaces and Updates in Vernon
  - A. Marian noted that the library had created a more open area at the southeast entrance to ensure convenient access to the PASS Department and New Beginnings offices.

1. The library was considering the option of adding café seating at the southeast entrance to improve learning spaces.
- B. The library removed the shelving units from in front of the windows along the southeast wall to accentuate the architecture of the window, to create a more open feel, and to create additional space for new learning spaces.
  1. The library was considering a booth-style seating arrangement to place in front of one of the windows.
- C. In order to add color and visual appeal to the area, the library wants to have the seat cushions on the library chairs reupholstered.
  1. The library is working to secure a quote from a local Vernon resident who reupholsters furniture.
- D. Marian also noted that the windows in the library had recently been re-tinted.

#### VI. Updates at Skills Training Center

- A. The library is working to update book and periodical holdings to support the programs taught including HVAC, Law Enforcement (Police Academy), Welding, Computer & Information Sciences, and Automation & Electrical Technologies.
  1. The focus will be on adding resources that students find interesting and relevant for their coursework.
- B. The library is also planning to update furnishings to include lounge seating with tablet arms similar to the chairs located in the Student Lounge at CCC.
- C. Marian also noted that signage had been improved by purchasing a dry-erase, free-standing sign to place in the hallway, just outside the library door.
  1. The sign will be ideal for advertising the library and upcoming events.
- D. The library has a great location and is situated just a few yards down the main hallway from the entrance.

#### VII. Promotional Initiatives

- A. Welcome Center Events were held in the fall and spring.
  1. The events included door prizes, tours, Q & A, and an opportunity for students to connect with library resources.
- B. Resource Fairs
  1. The Resource Fairs were held in Vernon and at CCC in the fall. The event was not held in the spring.
- C. Facebook
  1. The library will focus on utilizing VC's Facebook page more often for promoting the Library Update and events planned throughout the year.
- D. Canvas
  1. The library continues to post information in Canvas.
  2. Messages posted in Canvas are also emailed to all students, faculty, and staff.
- E. TV Slide Shows

1. The library plans to promote library resources and services by placing information on the monitors at CCC, STC, and Vernon.
- F. Flyers: The library also works to post flyers on bulletin boards throughout all campuses.

VIII. Adjournment

- A. The meeting was adjourned at 10:38 AM.